

Municipal Buildings, Greenock PA15 1LY

Ref: SL/AI

Date: 9 March 2017

I refer to the agenda for the meeting of the Education & Communities Committee held on Tuesday 7 March 2017 and attach papers which were circulated at the meeting relative to agenda items 4 (Food Standards Scotland Audit of Food Safety Enforcement) and 9 (Inverclyde Leisure – 3 Year Strategic Plan).

GERARD MALONE Head of Legal and Property Services

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